

Adult Dual Credit Pilot Programs - Questions and Answers

June 14 2017

1. Student Participant Criteria

- a. Are there sub-target groups? Indigenous adults for instance?

There are no sub-target groups identified in this year's pilot; however, boards can decide if a dual credit program for a focused group of learners meets their local needs.

- b. Are we hoping to affect changes to have more OSSD completion? Would these students be similar to the pool of students who may have applied to college as a mature student?

One of the goals of the dual credit program is increased OSSD completion. This is an option for adult learners who want an OSSD and want to begin a college or apprenticeship program.

- c. How does this impact Level 1 Apprenticeship approvals - over the age of 21?

Adults who do not have diplomas can be OYAP students; therefore, may be eligible for Level 1 dual credits. See *Pathways to Apprenticeship: Options for Secondary School Students (2017)* / *Itinéraires vers l'apprentissage : Options pour les élèves du secondaire, (2017)* for more details available online at:

<http://www.edu.gov.on.ca/eng/teachers/studentsuccess/oyap.html> or
<http://www.edu.gov.on.ca/fre/teachers/studentsuccess/oyap.html>)

- d. Could we consider incarcerated adults?

Programs must be delivered face-to-face on a college campus.

- e. Is there a minimum number of high school credits for students to be eligible?

No. Students must have the potential to be successful in a college course. The vision of the Adult Dual Credit Pilot Program is that students will both finish their OSSD and begin a post-secondary program. With this in mind, students will need to be close to graduating.

f. What is the maximum age?

There is no maximum age. The vision of the Adult Dual Credit (ADC) Pilot Program is that students will both finish their OSSD and begin a post-secondary program. With this in mind, students will need to be interested in pursuing post-secondary education.

g. Are we using the Day 10 # to count their age? or the June 30 date?

Please calculate age as you do when you report the ages of dual credit students in EDCS – use December 31st of the school year in which they are participating.

h. Currently our college has approximately 100 adult learners in our Academic upgrading programs working on ENG 4C and MAP 4C course to move on to post secondary. How do they benefit from this considering they are not registered at a board of Ed?

Adult Upgrading courses that students may take at college cannot be reported as OSSD credits on an Ontario Student Transcript (OST). The ADC is for students who don't have their OSSD and are working towards getting it. So, students must be enrolled in a school board with the intent of remaining there until they get their OSSD.

i. Just to clarify, do Adult Dual Credit participants need to be on the Adult Day School register?

ADC students must be students of a school board.

2. Program Delivery

a. Can I confirm that we can congregate our offering and add adult dual credit students to existing dual credit offerings, as long as they don't take a spot from the approved dual credit allotment?

You can put adult dual credit students into college courses with adolescent dual credit students or with regular college students.

What you'll need to be mindful of is that every dual credit student (adult or adolescent) must, according to policy, have a dual credit teacher. As you know, adolescent dual credit students during the regular school year are funded through the Grant for Student Needs (GSN) compared to your summer dual credit program where SCWI funds the teacher. The funding for the Adult Dual Credit Teacher is like

the funding for your summer dual credit teacher. You can request the funding for your Adult Dual Credit teacher through Miscellaneous.

So, you may need two dual credit teachers -- one for your adolescents and one for your adults -- although the students are in the same college course.

- b. There is reference that the students in a SWAC must attempt both one or more Ontario curriculum credits and one or more dual credits in each semester. I interpret this to mean that a student must take both Dual credits and Ontario credits but I do not interpret this to mean that a student must attend both semesters -- there was concern that this meant a student had to attend both semesters.

There is no requirement that a student be enrolled in a SWAC program for more than one semester. Just as for adolescent students, in any given semester there is a requirement that an adult in a SWAC must be doing at least one OSSD credit and at least one dual credit. Approvals are done for both groups on a semester by semester basis.

- c. Can the courses be integrated? team taught too?

Yes, courses can be integrated or team-taught. As a reminder, the courses must be on a college campus for this pilot.

- d. Can the adults take part in our online dual credits?

No, for these pilot projects the requirement is that ADCs be offered in face-to-face courses on the college campus.

- e. Can these adult dual credits be offered at night?

Yes.

- f. Will these adult DC be taking up the same spaces available to regular DC?

No. Funding for adults is in addition to funding for adolescents.

- g. Could the ADC be offered in a compressed version?

Yes. RPTs need to determine which delivery models best meet the needs of their students.

3. Program Scheduling

- a. Our Adult and Continuing Education (CE) offerings are on a different schedule than our regular day school semester schedule. Can we for the Adult Dual Credit

program run something similar to the current adult program presuming that it aligns with the College commitments?

Yes, in fact we see this as a distinct opportunity for those adults currently enrolled in Adult and CE classes (and who meet the other criteria for admission to dual credits) to be involved in this exciting opportunity.

- b. Assuming that adult students would still be able to take other courses at CE at the same time? Such as co-op, e-learning or another credit course?

Yes, adult students can do other courses alongside their dual credit.

4. Funding

- a. Will transportation be funded for participating adult students?

Yes. Transportation will be funded in the same way as for adolescent dual credit students. RPTs must provide formulas in EDCS. The same board and college benchmarks and Miscellaneous allowable requests will be funded. Details on funding can be found in the SCWI Annotated Dual Credit Benchmarks / Repères annotés pour les cours à double reconnaissance de crédits documents available online at: <http://www.scwi.ca/requirements.php> or <http://www.iject.ca/requirements.php>

5. Dual Credit Teacher (Role, Staffing, Funding)

- a. Depending on the model...straight DC or SWAC, can you comment on Dual Credit Support Teacher role...expectation

The role of the dual credit teacher is outlined in Dual Credit Programs: Program and Policy Requirements, section 1.7.1

(<http://www.edu.gov.on.ca/eng/teachers/studentsuccess/DualCreditPro.pdf> or <http://www.edu.gov.on.ca/fre/teachers/studentsuccess/DualCreditProFr.pdf>)

- b. Can we get further direction in writing on how to determine the costs to support the Dual Credit teacher to share with CE and Employee services within each board?

The Requirements document distributed by CODE, the manager of the SCWI, included the following: As with all dual credits, dual credit teachers in ADC pilot programs will be required to provide additional supports for students. However, for these pilot programs, RPTs will request dual credit teacher funding through the Enhanced Data Collection Solution (EDCS) using the “Miscellaneous” funding section, including their requested formula. (<http://www.scwi.ca/requirements.php> or <http://www.iject.ca/requirements.php>)

- c. If using a "top-up model" where ADC are included in already approved 4T or 4Y programs - we will also need direction on how to fund a teacher here.

"It is a requirement of all dual credit courses [both for adolescents and adults] that a secondary school teacher be assigned to provide a variety of supports to students."
(*Dual Credit Programs: Policy and Program Requirements*, 2013, section 1.7)

- d. For our Regular Ed day school SCWI programming, staffing is generated from the GSN. For Adult and Continuing Ed -- the staffing is generated differently dependant on the register. We are concerned that the funding for a teacher is significantly less on the Adult register than it is on the Day school. For this reason, how do we staff a program for the Adult Dual Credit if it is a true SWAC program?

You are correct in that the dual credit teachers for adults will not be funded according to the GSNs as they are for the adolescent students who are on a day school register. They will be funded by SCWI at the continuing education rate for the school board. Attendance for adults in the dual credits may be kept on a CE register, but that register will not be submitted for funding in the usual (CE) manner. When submitting the request for ADCs, it is important that you identify the current CE hourly rate for your board so that SCWI can allocate the funding to cover these staff.

On the other hand, the teacher of the OSSD credits for adults in a SWAC situation will be funded in exactly the same way as the teachers are funded in Adult and Continuing Education at present (i.e. via a CE register submitted by the school board for funding). In this case, SCWI is not involved with the funding.

However, other aspects of an "adult SWAC" will be funded by SCWI just as we do for adolescent SWAC classes (i.e. room rental, transportation, etc.)

- e. What if we create a program model for ADC where multiple boards are included - dual credit teacher comes from?

The boards involved would have to work this out.

- f. if a "top-up" model is created whereby we include 5 ADC students in an already approved model - do we need a DC teacher for non-ADC and a Dual Credit Teacher for ADC (through CE/different staffing here at the boards)

Boards will need to determine how to staff these blended programs. Every dual credit student (adult or adolescent) must, according to policy, have a dual credit teacher. As you know, adolescent dual credit students during the regular school year are funded through the Grant for Student Needs (GSN) compared to summer

dual credit programs where SCWI funds the teacher. The funding for the Adult Dual Credit Teacher is like the funding for summer dual credit teachers. You can request the funding for your Adult Dual Credit teacher through Miscellaneous.

- g. Does the dual credit teacher have to be an actual teacher accredited with the Ontario College of Teachers?
Or perhaps a program administrator, non-unionized, etc.

Yes. The term "teacher" in the policy document assumes this is a teacher working for a school board.

- h. If we were only offering 1 credit in the pilot to start with ... is there an expectation of how much we could ask for in terms of how many hours of work that would be for a dual credit teacher? I understand that it's their hourly wage x # of hours, but does a 45-hour dual credit course with 16 students = 45 hours of work for a high school D.Sc. teacher?

We likely would approve the funding for a dual credit teacher for 16 students in one course of at least 45 hours. The funding would be for 110 hours (day school) or 90 hours (night school) at the board's rate.

- i. Does it matter if the program/course is part of Adult Night school vs. Adult Day school?

No. either is fine.

6. Approvals and Contract Change Process

- a. Will EDCS be open at some point to input proposals for July 14?

EDCS will be open from June 19th which is the start of Cycle 2. The July 14th deadline for submitting proposals is with regards to the adult dual credit and after adult dual credit activities.

- b. If we are anticipating offering the ADC in the second semester, can we submit the proposal by July 14th as well? If yes do we add this proposal in cycle 2 and advise you that we have done so?

Yes and yes.

- c. We want to propose a two semester ADC pilot. If we don't use all of our approved seats in Sem 1, can we move them to Sem 2?

We certainly plan to use the contract change cycles for Adult Dual Credit Pilots. We know that it may be difficult to identify courses, predict transportation needs, and to estimate the number of participants that might be eligible and interested for these new pilots.

d. Will two semester programs be approved?

At this moment, given the anticipated demand, we would encourage you to think in terms of a one semester pilot program.

e. How much funding is being allocated?

The amount is not yet publicly available.

f. Will the Board lead be the contact or do we work with Con Ed?

We expect that board leads will be developing proposals in consultation with their board's CE staff.

g. If we wait until Cycle 2, will we be penalized? for example funding will be all allocated in Cycle 1?

Proposals will continue to be accepted until all funds have been allocated. If you are interested in proposing a pilot, but need more time to work out the details, please indicate through an email to David Armstrong that a proposal will be forthcoming.

h. Will you be looking at success and retention rates of the pilots for continued funding?

Yes. We will have the same high expectations for adult learners as we do for adolescent dual credit students.

i. Is there going to be a rubric that you are going to be following as a guideline for approvals?

Yes. This will be based on the Requirements document.

j. We will be able to track the students going to post-secondary to a certain degree but since this is an absolute requirement is there a % that we are measured on? What if the student ends up not going?

We would be tracking transition to post-secondary and recognize that despite best attempts, not all students will register.

7. Reporting and Recording Adult Dual Credits

- a. Will we report on the ADC on the Taking Stock Report next school year connected to the Late Leaver tab?

Reporting on the Taking Stock Report will not be required.

8. Other

- a. What are the pilot success measures?

These will be the same as for all other dual credits (approved vs actual student participation, retention, success, appropriate student selection).

- b. Will the RPT Chair's roles be enhanced with the announcement of this additional funding?

No. We will monitor to see if these programs cause additional significant workload for RPT Chairs.

- c. If combined with regular congregated will they need a vulnerable sector check?

No.

- d. Is it also part of the Ontario's Adult Education Strategy?

Yes. SCWI is working closely with EDU Adult Education staff on this pilot project.

- e. How open are the school boards about letting their adult students go to college instead of taking a continuous education courses they offer? Is that an issue?

Adult Dual Credits is another option for students wishing to complete an OSSD and register in post-secondary programs. Boards are not obliged to participate in this pilot.

- f. Can I just say that this is amazing?

Yes. This is a testimony to the successes that you all have created with dual credits!

9. After Adult Dual Credits

- a. Can an adult dual credit be offered without the after adult dual credit piece - or must they be hand-in-hand in the proposal?

An adult dual credit must be offered with the After Adult Dual Credit activity.

- b. Who covers the OCAS or OUAC application cost?

This is funded through the pilot.

- c. Can the ADC student have an open OCAS application?

The pilot cannot reimburse students if they have already paid for their application. We also cannot hold the money for use by the student in the following year.

- d. Will students be provided with seat deposit funding?

No. The After Adult Dual Credit college advisor should be discussing options regarding seat deposits with the students with whom they are working.

- e. Can we use other college staff to support these 4 hour sessions?

Yes. Bringing in expertise from across the college will likely enrich the sessions and provide students with contacts they may need in the future.

- f. I see what the PD looks like for DCTs, but could you expand on same for college advisors?

Details on PD for college advisors will follow.